

WSA Intranet Feasibility

To evaluate the feasibility of an intranet website as an effective tool for the communication of information about WSA (as an organization) to all PM employees and for the communication of WSA's scientific and technical information to PM scientists.

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General communication about WSA – Stage 1

Audience

All PM employees

Contents

WSA as an organization

- Role of WSA
- Program areas and coordinators
- WSA organization
 - Functional areas
 - PI
 - Clinical Evaluation
 - SAC
 - Etc.
- Strategic partners
 - PMRL
 - PMI

• Processes relevant to WSA

Strengths

- A single point resource to communicate WSA's role, programs and organization for all PM employees.
- Provides key contact information
- Relatively low requirement for resource to maintain website

Weakness

- No scientific content

WSA Intranet Feasibility**WSA's scientific and technical information – Stage 2****Audience****Contents**

PM Scientists

- Key presentations
- PI guidelines and forms (Links)
- Publications ~~link to Pub database~~
- Consensus documents
- WSA's role / communication concerning
 - PREPs
 - Harm reduction – WSA's views
 - Harm reduction guidance
 - Harm reduction assessment
 - Sci. comm. on harm reduction
 - Etc.

Strengths

- Extensive consistent and current scientific resource for PM scientists

Weakness

- Heavy demand on resources to implement and maintain

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Additional Considerations

- Scientific and technical information placed on WSA intranet website should not be limited to PM USA sources.
- WSA VP and Law Department must approve all content
- Suggest a WSA team be established to populate and keep the information consistent and current.

Recommendations

- Staged implementation
 - Stage 1 – WSA information to all PM employees – July 2003
 - Stage 2 – WSA information to scientists – January 2004